

Assistant AVL Manager

FLSA Status: Exempt

Reports to AVL Manager

Grade III (\$47,850 - \$79,750 Based on experience and qualification)

SUMMARY OF RESPONSIBILITIES

The Assistant AVL Manager has management responsibilities for on-campus technical aspects, including audio, video, and lighting. Working alongside the AVL Manager, manages all AVL equipment including the purchase, maintenance, organization, and the operation of all AVL equipment on campus.

The incumbent must perform all job duties as outlined in this job description to support ongoing mission of the church while committed in accordance with the *Baptist Faith and Message (2000 edition)*.

ESSENTIAL DUTIES

- Working with the AVL Manager, is responsible for front of house (FOH) engineering on weekends. (app. 25%)
- Manages all AVL equipment on campus including the maintenance, organization, and operation. Provides fast and effective solutions to all AVL hardware and software difficulties on campus in a prompt and efficient manner. With approval from the AVL Manager, purchases AVL equipment as needed. (app. 55%)
- Works with the AVL Manager to assess future AVL technology needs. Assists with AVL initiatives from conception to completion. (app. 10%)
- Working with the AVL Manager, is responsible for the stage preparation for rehearsals and service production each weekend as well as for events. (app. 5%)
- Assists in recruiting and technical training of the live production volunteer team. (app. 5%)

These duties are subject to change as church needs and strategies evolve. Employee may be required to perform other duties.

EDUCATION/TRAINING

- College degree with specialization in a related field or equivalent training.
- Certified forklift and aerial lift operator preferred

EXPERIENCE

A minimum of 3 years of experience in the following areas:

- Large venue format as lead FOH engineer/technical director
- Engineering and troubleshooting DMX lighting
- Overseeing camera operations in a live, multi-camera environment

REQUIRED SKILLS

- Expert knowledge of large-format digital consoles.
- FOH—working knowledge with monitor and broadcast engineering.
- Working knowledge of systems engineering.

- Working knowledge of ProTools in post production.
- Working knowledge of large format lighting programming and engineering.
- Working knowledge of large format video systems engineering.
- Basic knowledge of information technology.

PHYSICAL DEMANDS

The usual and customary methods of performing the jobs functions require the following physical demands:

- Constantly recognize and differentiate between sounds.
- Frequently ascend and descend stairs and/or ladders.
- Frequently remain in a stationary position for prolonged periods of time.
- Communicate verbally with others to exchange information.
- Frequently lift, carry, and move up to 75 pounds.
- Ability to view and work with technological devices, sound equipment, audio consoles and other production equipment.
- Ability to observe environment from long distances with clarity of vision at greater than 75 feet.
- Ability to use depth perception to judge distances.
- Frequently move self in different positions to accomplish tasks in various environments including tight and confined spaces.
- Frequently discern colors and sounds for production of creative elements.
- Must possess the ability to work in environments with theatrical elements, including but not limited to strobing lights and fog.
- Frequently work at elevated distances from the ground using scaffolding or other aerial lifting commercial equipment.

WORKING CONDITIONS

- 95% indoors, 5% outdoor