

Audio Engineer Technician

FLSA Status: Exempt

Reports to Director of AVL and Information Technology
Grade I (\$32,200-\$48,300 Based on experience and qualification)

SUMMARY OF RESPONSIBILITIES

The Audio Engineer Technician records, mixes, and edits audio for NewSpring Church's live production. This position also includes setting up and tearing down, testing, and troubleshooting of all live production audio equipment in a timely and professional manner.

The incumbent must perform all job duties as outlined in this job description to support ongoing mission of the church while committed in accordance with the *Baptist Faith and Message* (2000 edition).

ESSENTIAL DUTIES

Service & Event Execution (app. 50%)

- Uses own discretion to live mix the service or event to the standard required from NewSpring Production staff.
- Records the service or event to the specification needed.
- Responsible for monitoring the audio systems for the designated venue. Includes DB monitoring, wireless systems monitoring, and recording systems.
- Coordinates with supervisor, service producers and worship leaders to make changes as needed.
- Independently mixes and edits the audio for post service production.

Rehearsal & Pre-service (app. 30%)

- Prepares the stages before rehearsals, services and events. This includes setting up the production equipment for presenters and bands, and ensuring battery readiness of audio equipment.
- Programs consoles, in-ear monitoring systems and performs wireless frequency coordination.
- Prepares production documentations and keeps documentation up to date per service or event.
- Coordinates with supervisor, service producers, and worship leaders to ensure the audio tasks and responsibilities are executed at a high level.
- Uses own discretion to re-mix rehearsals via virtual soundcheck for services and events.

Additional Duties (app. 20%)

- Leads and trains Production Team audio personnel and volunteers.
- Works with production staff on various production projects and tasks.
- Assists with design and install of future audio projects.
- Attends service and event meetings.
- Maintains and repairs sound equipment as needed.

These duties are subject to change as church needs and strategies evolve. Employee may be required to perform other duties.

EDUCATION/TRAINING

- A minimum of a high school diploma is required.
- Certificate of training in audio technology or a similar discipline, or relevant college courses preferred.

EXPERIENCE

- A minimum of 2-3 years of experience in live audio production on digital consoles in large format venues (400 seats or more).
- A minimum of 2-3 years of experience working with DiGiCo audio equipment.

REQUIRED SKILLS

- Excellent Aural skills
- Communication and coordination skills.
- Problem-solving abilities
- Knowledge of audio signal workflow.
- Knowledge of all audio manipulation tools.
- Knowledge of personal mixing systems (Aviom and Pivitec preferred).
- Skilled in professionally mixing a band and vocals in a worship atmosphere.

PHYSICAL DEMANDS

The usual and customary methods of performing the job's functions require the following physical demands:

- Hearing, sitting, standing, and manual dexterity; must be able to lift up to 50 pounds and move up and down stairs on a regular basis.

WORKING CONDITIONS

- 100% indoors