

Childcare Worker
FLSA Status: Non-Exempt
Reports to Nursery Coordinator
Grade I (\$9-13 Based on experience and qualification)

SUMMARY OF RESPONSIBILITIES

Provides basic childcare services at NewSpring Church during weeknight and weekend services and events. This position functions in an environment designed for children.

The incumbent must perform all job duties as outlined in this job description to support ongoing mission of the church while committed in accordance with the *Baptist Faith and Message* (2000 edition).

ESSENTIAL DUTIES

- Provides weeknight childcare for various ministries at NewSpring Church and early childcare before weekend services. (app 60%)
- Provides childcare for special events and additional holiday services at NewSpring Church. (app. 20%)
- Provides childcare during weekend services as needed. (app 20%)

These duties are subject to change as church needs and strategies evolve. Employee may be required to perform other duties.

EDUCATION/TRAINING

- A minimum of a high school diploma is required.
- CPR certificate desired, not required.

EXPERIENCE

- A minimum of 1 year of experience providing childcare is highly desirable

REQUIRED SKILLS

- Be able to follow directions.
- Communicate positively with parents and volunteers.

PHYSICAL DEMANDS

The usual and customary methods of performing the job's functions require the following physical demands:

- Lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling.
- Must be able to lift up to at least 20 pounds.

WORKING CONDITIONS

- 95% inside, 5% outside